

## First Universalist Church Archive, Rochester, NY

2023 Archives project, compiled by Becky Simmons (consultant)

### Note:

Boxes 1 - 10 and Photo/AV boxes 1 - 9 on white shelves in middle of the room; boxes 11 - 18 on metal shelves in the back of the room, boxes 21 - 33 and Photo/AV box 10 on yellow shelves on the back wall and above.

Due to size and space constraints, box numbers do not necessarily follow the series order.

### Series order (hyperlinked):

[History, General - collected documents info about church](#)

[Church Governance \(Bylaws, etc.\)](#)

[Administrative Records/Committee Records/Church Activities](#)

[Ministers](#)

[Religious Education](#)

[Buildings and Grounds](#)

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[Photographs \(Including Audiovisual Materials and Digital Media\)](#)

### History, General - collected documents info about church

#### Box 1

Collected documents related to history (found in a gray notebook labeled History) - timeline in pencil 1881-1946; list of Chairman Finance Comm and Treasurers 1901-1933, 1943-45; copies of random Outlooks 1901-1933; Minutes of the Special Meetings of the Board of Trustees April June 1938

Chronology - First Universalist Society, Rochester, NY 1843 - 1965 (Typescript)

First Unitarian Society - History - Collected Documents

"A Century of Liberal Leadership, 1846-1946" and title page: Centennial Celebration of the First Universalist Church" Rochester, NY, May 3,4,5<sup>th</sup>, 1946 - booklet contains much early history of the church.

Miscellaneous collected and transcribed documents - pre-incorporation to 1846

Karen Dau transcribed documents, 1837-1890

Miscellaneous collected historical documents, 1896-1930

Karen Dau transcribed articles and reproductions, 1900-1930

Karen Dau transcribed articles re building

First Universalist Church Souvenir Calendar 1901

First Universalist Church Brochure, ca. 1902 (Isaac Philip Coddington, pastor)

Booklet for the church, no date. George Tyler, minister. 1970s?

Dedication Program, n.d., ca. 1902 - includes a history of the First Universalist Church of Rochester, NY; biographies of pastors George Washington Montgomery, James Harvey Tuttle, Asa Saxe, and Isaac Philip Coddington, as well as Mr. and Mrs. James Sargent, major donors and supports of the church. Also includes photographs and descriptions of various rooms and stained glass windows in the church.

"1984 Rochester 150 Our Spirit Shows" - Brochure created for Rochester's 150<sup>th</sup> Anniversary celebration, includes information on history of church and Society of Universalists in Rochester

Photo Directory, 1983 - "75 Years of Help & Hope"

Photo Directory, 1992-93

First Universalist Church Photo Album, 2001-2002, produced by the Furry Class

First Universalist Church Directories 2001;2003-4; 2006, 2009-2010

Church Directory, n.d., ca. 2001-2007 (George Tyger, pastor)

"Centennial Cookbook," 2007

Centennial Celebration - documents related to planned activities, 2007

"Auld Lang Syne," booklet of transcribed articles related to the history of the First Universalist Church 2018, by Karen Dau

First Universalist Memory Garden 19<sup>th</sup> Century, collected transcribed obituaries of congregation members, by Karen Dau

First Universalist Memory Garden 20<sup>th</sup> Century, collected transcribed obituaries of congregation members, by Karen Dau

First Universalist Memory Garden 21<sup>st</sup> Century, collected transcribed obituaries of congregation members, by Karen Dau

Landmark Society Tender Loving Care Award, 1991

Rochester Sesquicentennial Certificate, 1984

Church building clippings, -1975

Landmark Society and preservation of the First Universalist Church, 1867 - 1968

Claude Bragdon, collected documents

Claude Bragdon, clippings

"Rochester's Neglected Genius, Claude Bragdon," by Carlos de Zafra, 1978 (typescript)

"The Larger Body: Claude Bragdon and the First Universalist Church of Rochester," by H. Keith Scott, n.d. (typescript)

"Reaching for the Infinite: The First Universalist Church 75 Years at the Corner of Court and Clinton," by Mark D. Morrison-Reed, H. Keith Stott, and Roland Bramlet, Published by the First Universalist Society of Rochester, New York, 1983. Chapters include: Universalism: A Faith that Bids us Club; The Larger Body: Claude Bragdon and the First Universalist Church of Rochester; Robert Hope-Jones: Shadow in the Organ Loft.

"Symbolism in the First Universalist Church," by Peggy Meeker, 1997 (Brochure and typescript)

Building Celebrations

Rochester Calendar, 1988, with image of church for August

"An Offer they Couldn't Refuse, A Skit in Two Short Acts," by Karen Dau. Written for the building centennial of the First Universalist Church, Rochester, NY, presented March 18, 2007 (Typescript)

80<sup>th</sup> Anniversary letters of congratulations from Mario Cuomo and Louise Slaughter

100 year deed for Pew for Jacob Anderson, 1948

Various denominational brochures and publications, 1899 - 1970s

Documentation on James Sargent

Documentation on Harold Weiss, organist

Writings by church member Alta Burrows

Member Biographies, 1970s

Handwritten document for Sunday Service August 5<sup>th</sup>, 1984 - describes prominent church members Mrs. Jessie Booth Church, 1856-1937; Herman W. Morris (died 1949); Dr. William Wallace Rose (died 1969); Carlos de Zafra (died 1979)

Notice and Registration for a St. Lawrence District LRY (Liberal Religious Youth) conference - Held in this church in 1970

Union Thanksgiving Service brochures

## **Church Governance (By-laws, etc.) Incorporation, Constitution, Bylaws**

Box 2

Incorporations 1946 and 1973 - Photocopied handwritten "In the Matter of the

incorporation of the First Universalist Society of the City of Rochester," April 1846; Original and photocopied "Certificate of Reincorporation" - April 1973

Proceedings, November 7<sup>th</sup>, 1849 Agreement to form a Church, to be named the First Universalist Church of Rochester" (Handwritten manuscript) Constitution and Bylaws, n.d. Original date 1846 (2 copies)

Constitution and by-laws, 1934. (Original typescript)

Constitution and Bylaws 1940

Constitution and Bylaws, 2000, 2006

Bylaws 1973

Bylaws 2000, 2006

List of Presidents 1960 - 1946; List of Moderators 1947 - 2000

### **Board of Trustee Minutes**

Proceedings November 7<sup>th</sup>, 1849 - at meeting house of Universalists decision to form a church to be named the First Universalist Church of Rochester. Also articles of faith. Handwritten document

Box 7

Records 1907-1932 Mainly Trustee Meetings 1907, First Universalist Society of Rochester Treasurer Report

Trustee minutes and annual reports (bound) May 1932 - 1939

Blue Notebook Board of Trustees Annual Meetings and some Annual Reports July 14, 1932- Dec. 18, 1939

List of Trustees, 1938 - 1948; Presidents 1900 - 1946; Moderators 1947 - 2000

Trustee Minutes - 1940 - 2007

Box 3

Trustee Minutes - 2008 - present

### **Annual Reports**

Financial Log and Records 1930s

Financial Annual Reports, 1950s

Annual Meetings 1940s

Annual Reports 1961-2011

## **Administrative records/Committee Records/Church Activities**

### **Box 28**

#### **Planning Documents**

Wolley Report: A Study of the Present Conditions and Implications for the Future of the FUC, 1960 by Robert S. Wolley, 1960 and church action

Long Range Planning 1960s

Futures Implementation Plan 2005-2010

#### **Committees, Committee Reports and Programs**

Committee on Future Plans - Minutes, etc., 1956-1960

Pulpit Committee, 1960

Site Committee, 1961

Vietnam Views, 1965

Quo Vadis Committee - Concerning values of personal religion within membership, 1966

Kodak/FIGHT, 1966-1967

Committee on Goals questionnaire printout, 1967

Religious Services Committee, 1960s-1970s

Religious Services Committee, 1989-2000

Committee of the Whole - Evaluation Report 1970

A Resolution Concerning the Matter of the Pentagon Papers, 1976

The Faith that Bids us Climb, 1975-76 (Writings on the meaning of religion in general and this church)

Renewal by Objectives (RBO), 1978 (looking at mission statement) - Meeting agendas, minutes

Procedures for Social Action Committee n.d.

House committee 1987

House Committee 1988

House Committee 1989

House Committee - Building Work, 2006 - 2012

House Committee - Minutes, 2007-2012

House Committee - Project List, 2009-2012

Ministerial Search Committee Packets: 1974, 1979, 1989, 2000, 2007

Childcare Committee (Later called Parents of Young Children) Incomplete Minutes, Procedures, Job Descriptions, 1993 - 1999

Playcare Day Nurseries, 1986

Parish Day, n.d. (General discussion of topics of concern to membership)

Gay/Lesbian Alternative Social (G.L.A.S.), n.d. and 1991

Membership Committee - Minutes, 1988

Open Circle (form of speakers on contemporary topics), n.d., 1970s?

Social Concerns Committee, 1988 - 1989

Homeless Committee history, n.d.

Box 29

Congregational Census 1971

Congregational Survey, 1989

Congregation Survey, 1989 - Tabulations

Congregation Survey, 1989 - Forms filled out (2 folders)

Surveys - various, including copies of several not filled out 1996

Congregational Survey, 1994

Social Justice Survey, 1995

Grant Application to unknown, n.d.

New York Landmark Conservancy grants, 1988 check date

New York State Office of Parks Recreation and Historical Preservation - Grant Applications, 1988

New York State Office of Parks Recreation and Historical Preservation - Paperwork, 1988

New York State Convention of Universalists Loan, 1988-1989

New York State Convention of Universalists - Grant, 1992

New York State Landmarks Conservancy Sacred Sites Grant 2014

### **Organ and Organ Restoration**

Hope Jones Organ: Its Maker and History, brochure

Wurlitzer Company - organ maintenance, repair and reconditioning, 1930s

Hickey Organ Company - organ maintenance, repair and reconditioning, 1969-1995.

Parsons Organ Company - organ maintenance, repair and reconditioning, 1963 to 1992.

Peckham - organ maintenance, repair and reconditioning, 1976-1977

Brantley A. Duddy Inc. - Organ restoration, 1998-2002, Committee meeting minutes, information on organ

Harold Weiss Restoration Fund for the Hope-Jones Opus 2 Organ - correspondence and financial documents, 1990s

Hope Jones Organ - Fundraising brochure, n.d.

Organ and Organ Restoration (folders 1-5) documentation on organ and restoration project including notes, condition report, correspondence, contracts, financial records, 1986-1996

Hope Jones Organ - Programs, and misc. correspondence

### **Box 33**

#### **Congregation Membership information**

Membership Roster 1850-1927

Membership Roster 1927-1949, Marriage Records 1919-1949, Death Records 1919-1949 (all in one book)

Parish Records - labeled c. 1940s, contains names, addresses, group lists, 1939-1950

Membership Roster 1950-1976

#### **Attendance Records**

Church Attendance Records and Statistics - 1926-79; 2002-2009, formal counts. Some listings of sermon titles.

Church Attendance and calls? 1928-1943

#### **Papers (Collected documents by year)**

Folders include a variety of materials: Church brochures, trustee lists and meeting minutes, annual reports, financial documents and budgets, announcements, committee minutes and related documents, correspondence, legal documents, event programs, memorials, issues of Our Outlook, religious education documents, clippings, Karen Dau transcribed articles

### **Box 25**

Papers 1930s

Papers 1940-44

Papers 1945

	Papers 1950-1959
	Papers, 1960 - 1966
Box 24	1967 - 1969
	Papers, undated, 1970s
	Papers, 1970 - 1979
Box 23	Papers, undated, 1980s
	Papers 1980 - 1989
	Papers, 1990-1992
Box 22	Papers 1993 - 1999
	Papers 2000 2009
Box 21	Papers 2010 -2020; 2022 - (room to add recent documents)
<b>Box 9</b>	<b>Fundraising</b>
	<b>Capital Campaign 1988-1992</b>
	Porter Associates Contracts
	Porter Associates Fundraising
	Capital Campaign - General Documents
	Capital Campaign - Releases
	Capital Campaign - Correspondence
	Capital Campaign - Miscellaneous Correspondence
	Capital Campaign - Organization
	Capital Campaign - Committee minutes 1988 - 1992
	Capital Campaign - Meeting minutes, correspondence and printed matter for campaign
	Capital Campaign - Outside Organizations Congratulations
	Capital Campaign - Nancy Watson dean Reception
	Capital Campaign Arts and Architecture Committee "A Beautiful Necessity" program
	Capital Campaign - Sargent Window with information on James Sargent and wife
	Landmark Society of Western New York Grant
	Landmark Society of Western New York - Oversight
	Capital Campaign - Media
	Capital Campaign - Publicity



Capital Campaign - Misc. documents

Capital Campaign - Phone-a-thon

Capital Campaign - Corporate Fundraising and Contributions

Capital Campaign - Donations

Capital Campaign - Foundation Contributors

Capital Campaign - Appeal Letters and Contributions

Capital Campaign - Pledges

Capital Campaign - Financial Statements

Capital Campaign - Treasurer's Reports and Finance in General

Capital Campaign - Income Expenditure Summaries

Capital Campaign - Chase Lincoln Loan

Capital Campaign - Misc. Financial Oversight

Capital Campaign - Project Budget Audit 1992

Capital Campaign - Mailing Lists

Capital Campaign - Clippings

## **Ministers**

Box 30

Universalist Ministers brochure, 1955-56 (General info on ministers in the UU Church)

Pages from a scrapbook about George Montgomery and Asa B. Saxe (clippings, including obit, a sermon, info about church members and anniversaries)

Folders for every minister of the church, including biographical information, photographs, programs, clippings, etc.:

Rev. Charles Hammond - transcribed article by Karen Dau (Rev. Hammond was a minister for the Society of Universalists before incorporation. Later, he became an early spiritualist)

George Washington Montgomery, April 1846 - October 1853

Marriage Records of Rev. George Washington Montgomery 1846-1879, Compiled by Karen E. Dau. Transcribed from original records, with indexes added for bride, groom, witnesses. (About marriages overseen by Montgomery)

James Henry Tuttle, December 1853 - Nov. 1859

Asa B. Saxe, March 1860 - March 1895

Lyman Hamilton Squires, Sept. 1895 - July 1898

Isaac Philip Coddington, Dec. 1898 - Sept. 1905

Arthur Wilder Grose, Sept. 1905 - Dec. 1918  
 William Wallace Rose, Sept. 1919 - Jan. 1928  
 Charles Clare Blauvelt, Feb. 1928 - June 1938  
 Max Adolph Kapp, Oct. 1938 - Sept. 1942  
 Weston Atwood Cate, Feb. 1943 - Oct. 1946  
 Donald B.F. Hoyt, Sept. 1947 - June 1960  
 Carl J. Westman, Nov. 1960 - Sept. 1965  
 John Winthrop Brigham, April 1966 - Aug. 1974  
 John R.B. Szala, Oct. 1974 - Aug. 1978  
 Donna Morrison-Reed, Aug. 1979 - Dec. 1989  
 Mark Morrison-Reed, Aug. 1979 - Dec. 1989  
 Morrison Reed Search Packet 1979 with information on their career to date  
 Elizabeth Banks, Aug. 1991 - June 2000  
 George Tyger, Aug. 2001 - May 2007  
 Salle Jane Hamlin, Aug. 2008 - Dec. 2011  
 Celie Katovitch, Aug. 2014 - June 2017  
 Lane Campbell, 2018 -

### **Sermons**

Carl J. Westman, sermons, 1961 - 1964  
 Carl J. Westman Sermons "Our Judeo-Christian Heritage" Series, 1962 - 63  
 John Brigham Sermons, 1966 - 1969, 1970 - 1974  
 John Szala sermons, 1975  
 Donna and Mark Morrison-Reed sermon, ca. 1980s  
 Frances Manly sermons, 1994 - 97  
 Beth Banks sermons, 1990 - 2000  
 William Metzger sermons, 2000 - 2001  
 George Tyler sermons, 2001 - 2005  
 Church Services Special, 1993 - 2002  
 Guest Speaker Sermons, 1990's

## Religious Education

Box 8

Folder: Religious Education Records - various documents related to Religious Education 1942 - 1975: Constitution of the Junior Union and Junior Union list of names, n.d. prob. 19<sup>th</sup> c, Young People's Group minutes and list of names ca. 1901-1906, church School brochures, annual Reports, Religious Education Committee Handbook 1969, meeting minutes, attendance figures, names of students enrolled, comments from students, Unitarian Universalist Association brochure: The Process of Accreditation of Religious Educators, 1971

Folder: Religious Education Records: Attendance records, class lists, brochures, 1991 - 93 (incomplete)

Bible Class First Universalist Sunday School Oct. 25, 1863 - Nov. 4, 1866 names of students and attendance records, notes on the class (bound volume)

Secretary Sabbath School Registers, 1858, 59,60,62- list of children and dates when they attended (bound volume)

Secretary's Report FUSS Jan 2, 1876-Jan. 4, 1879 # of students and weather! And minutes (bound volume)

White Shelf 5 Large Document Box labeled "Old Records" First Universalist Sunday School 1880-1894 (bound volume)

Secretary Reports of the Second Universalist Sunday School from 1880-1894, Spence Street, Rochester, NY (bound volume)

Church School 1908 - 09 class list and notes on school and attendance (bound volume)

Notes of the Secretary of the First Universalist Church 1909-1913 Notes of SS school class and attendance (bound volume)

Sunday School Secretary's Notes 1918-1921 FUSS in plastic bag

Secretary's Book Record of Meetings 1929-34 - Committee records, financial documents related to Sunday School (bound volume)

Sunday School May 1929-April 1930 list of names and amounts paid (bound volume)

Church School Sept 1935 - Sept. 1940 list of names and amounts paid (bound volume)

Box 4

Sunday School Record book in tan acid free box 1839-1852

Box 5

Sunday School Record Book in tan acid free box May 1853 - Jan 1863

Box 6

Sunday School Record Book 1863-1875 attendance minutes

## Buildings and Grounds

Box 26

General Information on Buildings and Grounds

Miscellaneous documents related to history of church buildings - includes timelines, clippings, image reproductions, maps, diagrams, reproductions of drawings

Church Deed 1907 - copy and a transcribed copy by Karen Dau

Mortgage related documents

Appraisal Report for church building, Thomas J. Wills, 1966, 1970

Appraisal Report for church building, Alan Klonick and Sons, 1982

Church Properties - General Survey of the various real estate properties in which the FUC Rochester, NY holds mortgages as well as two parcels which the church owns (Typescript, June 1, 1934)

Church Parking Lot Lease, 1938 (Actual lease)

Deed of Release and Waiver Josephine Sargent Force & John W. Force to First Universalist Society of the City of Rochester, 1911 (Parsonage)

Demolition of Barn at 83 Cortland St., 1930, Agreement and Lease

### **Reports/ Surveys**

Building Report, Harley J. McKee Architect, 1966

Historic American Buildings Survey, Historical and Descriptive Data, 1966

Inspection Report, John F. Bero, Architect, 1982

Architectural Condition Report, Bero Associates, 1988

Condition Report of first Universalist Church Rochester - Handler Grosso Durfee Bridges Architects 1996

National Register of Historic Places nomination, 1971 and related documents

Building Maintenance Checklist - Interior, n.d.

Building Maintenance Checklist - exterior, n.d.

Cyclical Maintenance Program, 1992 as required by the EQBA Contract (Including Narrative and Contract Amendments, Building Manual, Cyclical Maintenance Checklist, interior and exterior, Photographs)

Repair and Maintenance Record, 1988-1991

### **Renovations and projects**

Specifications for Alternations to the First Universalist Church, Todd and Giroux, Architects, 1964

Church School Addition, 1964

Specifications, Exterior Restoration, Richard J. Handler/Frank S. Grosso, 1990  
 Project Manual, Handler, Grosso, Durfee 2002  
 Repair of exterior concrete stairwell, grant application and related paperwork, 2007  
 Pike Stained Glass Studios, quotes and contracts, fund-raising, 1984-1988  
 Universalist Restoration Fund  
 Clara Barton Room  
 Pioneer Skyway - Early, 1981-1982  
 Pioneer Skyway - Appraisal of Church and Parking Lot, 1982  
 Pioneer Skyway - Cortland St. parcel sale, 1982  
 Pioneer Skyway, 1987 - 1988  
 Architect Selection Committee, 1988  
 Architectural Firms Documents, 1988  
 Bero Associates, 1988  
 Handler-Grosso, 1989 - 1991  
 Compliance Reports  
 Regulations - Environmental Quality Bond Act  
 EQBA and Restoration Work  
 Javen Construction  
 Construction Payments, 1988 - 1991  
 Asbestos Removal, 1991  
 Gutter and Roof Repairs - Project Manual, 1998  
 Restoration Grants for Gutter and Plaster Repair, 2008  
 Gutter Repairs - Project manual with drawings, 2008  
 Gutter Repairs - Contracts, proposals, financial documents, meeting minutes, one CD with images of gutter repairs, 2008  
 Sanctuary Plaster Repair, 2009  
 Cupola Windows and Door Repair 2008 - Correspondence, drawing, financial documents, CD with images of cupola windows repair  
 Sanctuary Renovation - Preplanning, 2012  
 Sanctuary Renovation Project Manual, 2012  
 Sanctuary Renovation Committee - Minutes, other docs, 2013

Box 27

Sanctuary Renovation - Pews - Floor - Carpet, 2013

Sanctuary Renovation - Electrical Work, lighting and fire detection, sound, 2013

Sanctuary Renovation - Final Invoices, 2013

## **Box 11**

### **Architectural Drawings**

Rolled architectural drawings:

Basement Kitchen 1937 and Court Street Widening Project 1930 (Blueprints rolled together)

Roland Yaeger Proposed Sunday School alterations, Ground Floor Alterations, Heating, 1961

Todd and Giroux, Architects, 1961 Renovation - meeting notes/progress reports, etc.

Todd + Giroux Alterations to the First Universalist Church, 1964

Todd + Giroux Progress Prints Building Renovations, 1964

Harkman + Klein Consulting Engineers, 1983

Handler Grosso Historic Renovation to First Universalist Church exterior, 1990

Handler Grosso Renovations to FUC 1990

Handler Grosso Durfee and Assoc Architects Engineers Plans East west and South elevations 1999

Handler Grosso Durfee and Assoc. Architects Renovations with Alterations for Handicapped Access 2002

Handler Grosso + Durfee and Associates partial 1<sup>st</sup> floor asbestos abatement, partial demolition, partial floor plans, partial reflected ceiling plans, exterior building elevations, canopy details, interior elevations, room and door schedules, section through elevator and ramp, electric power and lighting, plumbing mechanical plans removal, 2002 (2 copies)

Bero Architects Sanctuary Renovations, 2012

Handler Grosso + Durfee Sanctuary Renovations, demolition first floor, and partial balcony plans and Notes, Reflected Ceiling Plans Interior Elevations Set 1 and 2, 2012

Reproductions of Claude Bragdon architectural drawings

### **Other architecture related items**

Shelf 1 Metal shelves      First Universalist Glazing Patterns Windows 1985, 1986-7 (rolled drawings, very fragile)

## Church Life

### Box 32

#### Women's Aid Society/Association of Universalist Women

Ladies Social Circle, Sept. 1, 1894 - Jan. 13, 1899 minutes, treasurers reports (bound volume)

Ladies Social Circle then Ladies Aid Society Jan 20, 1899 - April 24, 1901 (bound volume)

Women's Aid Society 1901 - 1906 and loose papers 1907 (bound volume)

Women's Aid Society and Mission Circle Minutes April 12, 1906 - April 10, 1912 (bound volume)

Women's Aid Society and Mission Circle Minutes April 23, 1923 - May 1931 (bound volume)

Secretary's Records Association of Universalist Women, 1937 - 45 (bound volume)

Secretary's Records Association of Universalist Women, 1946 - 54 (bound volume)

Secretary's Records Association of Universalist Women, 1954 - 61 (bound volume)

Secretary's Records Association of Universalist Women and Women's Association, Treasurer's Reports; By Laws, 1967 - 79

Monthly Report Book (finances), April 28, 1959 - Nov. 15, 1961 (spiral bound book)

### Box 33

Universalist Women - Minutes, correspondence, financial records, 1940 - 1950s

Association of Universalist Women and Women's Association - Minutes, correspondence, financial records, 1960s

Women's Association - Minutes, correspondence, financial records, 1970s

Unitarian Universalist Women's Federation - documentation related to the group, and in relation to the disbanding of the Women's Association of the Rochester First Universalist Church, 1982

Yearbooks, Association of Universalist Women, 5<sup>th</sup> 1946-47; 7<sup>th</sup> 1948; 8<sup>th</sup> 1949 - 19<sup>th</sup> 1960; 20<sup>th</sup> 1962/63

Wooden-Grose Class (Women's club/fund-raising/volunteer group) - Minutes, 1942 - 1950 (Composition book)

Wooden-Grose Class (Women's club/fund-raising/volunteer group) - Minutes, 1954 - 1961 (Composition book)

Grose Class (women's group that organized meetings with speakers on current topics) - Minutes, 1918 - 1922

## Publications

### Box 16

#### Our Outlook (Incomplete)

Various early issues of Our Outlook, 1907 - 1919

Nov. 1901-Jan 1919; Jan 1915 - June 1919 (bound volume)

Sept. 19, 1919 - June 15, 1923 (bound volume)

Sept 28, 1923 - June 15, 1928 (bound volume)

Vol 30 - 32, 1928-1931(bound volume)

Sept. 11, 1931 - June 24<sup>th</sup>, 1932 (bound volume)

Sept 9, 1932 - June 1938 (bound volume)

1940 - 1949

Box 15 1950 - 1984

Box 18 1985 - 1999; 2002 -

**Box 14 Orders of Service (incomplete)**

Orders of Service 1930s - 1940s (few issues)

1941 - 42

1946 - 1948

1953 - 1990

Box 13 1991 - 2009

Box 17 2010 -

**Scrapbooks**

Box 10 1847 - 1924 (clippings related to church and congregants) bound volume

H.G. Brooks Scrapbook 1895 - 1917 - Clippings and documents related to church.

Scrapbook labeled 1928-46 with items from 1901, 1919, mostly 20s and 30s

Scrapbook 1966 - 1967

Dismantled scrapbook in a folder, 1986 - 1990 clippings mainly

Dismantled scrapbook in a folder, 1900 - 2004 clippings mainly

First Universalist Church Centennial, May 3-5, 1946 - Photographs, documents, and clippings related to the celebration.

The Doolittle Club, Club for Young couples a social club with programs, 1958 - 67

"Guests of our Church" book with many names, 1983 - 1991

"Unitarians and Universalists on Stamps," handmade booklet of exhibit by Junior Stamp Club, n.d. (with cancelled stamps and information on the various people)

Box 20 Labeled #3 1948-55 (clippings about church and people)



Labeled #6 1967-70 (clippings about church and people)

Labeled #7 1970-74 (clippings about church and people)

Labeled #8 1975-78 (clippings about church and people)

Labeled #9 1978-79 (mixed photographs and clippings and people)

-#10 Green 1980-81 (clippings re church and people)

Scrapbook Brown no label, 1983-85 (clippings about church and people)

Labeled #4 1955-65 clippings

## Objects

### Box 19

2 plates etched 1<sup>st</sup> Universalist Church

Large tankard etched 1<sup>st</sup> Universalist Church Bridgewater, N.Y.

2 chalices etched 1<sup>st</sup> Universalist Church

(2 notes inside box say: Silver from Helen Hubbell, Frankwater, N.Y. Bridgewater Universalist Church, Bridgewater, NY; another note says: Helen Hubbell's childhood church)

4x4 inch tiles from exterior of church (2)

Rainbow pencils from 1996 celebration

Plaque - Member NYSCU - First Universalist Society of Rochester, NY

Circle of Friends Pre-school Feb 23, 1997 (children's handprints on a large sheet, rolled and folded)

Timeline of renovations, n.d. (rolled and tied with string)

First Universalist Church Interweave (very large banner with rainbow ribbons, n.d.)

### Box 12

Velvet Curtains from Pauline Neff - according to Karen Dau, they were likely used for decoration in the sanctuary) good condition

## Miscellaneous Items

### Box 9 Photo/AV

#### Miscellaneous paper items

Very fragile and large document: Extract from an Agreement made by the First Universalist Society of the City of Rochester with James Sargent and Angelina M. Sargent pledging to raise funds for the church, accepted by the Board of Trustees, December 7<sup>th</sup>, 1901

Reproduction of a painting by Tom Lotta of Washington Square with the church in the background, ca. 1960

Reproductions of Claude Bragdon drawings of various aspects of the church.

*Democrat and Chronicle Upstate* journal, October 9, 1988 with article: "Downtown Treasure: The First Universalist Church has endured over 80 years of change" (3 copies)

Chalice of Peace, child's drawing by Sarah Jones, 1<sup>st</sup> grade, n.d.

Cradle Roll Certificate for Mary Alice Hutchinson, 1937

Meeting notes on 2 large white sheets of paper with "Likes" and "Wishes/Ideas," n.d.  
(Names on sheet: David D., Kate F., Beth A., Shelley Adams, Bob Remley, John Belli)

Timeline for Church on giant sheets of paper, 1960s through 1990s

### **Shelf 1 Metal Shelving**

#### **Rolled drawings and other items:**

Richard Margolis poster of Rochester landmarks (rolled inside tube)

Image of Central Train Station by Claude Bragdon (large color image rolled into tube, probably copied from a booklet)

A New Beginning First Universalist Church Rochester, NY - meeting notes on large sheets of paper

## **Photographs (Including Audiovisual Materials and Digital Media)**

### **Photo/AV**

#### **Box 1**

#### **Photographs 4 x 6 (black archival box)**

Church School Tour 1960s

Adirondack Trip 1960s

Unirondack Weekend 1989

Organ Repair 1992

Miscellaneous ca. 1992

Sesquicentennial 1996

Miscellaneous 1996

1998-2001

Miscellaneous 1990-2000s

Mardi Gras 1990s?

1990/2000

Cupola Replacement 2001 (and a CD with images)

Cupola 2001 K. Dau

ca. 2000/2001

Ministry Council Retreat 2002

2008-2009 (and a cd with images)

K-2 Religious Education Class 2002/03

100<sup>th</sup> Anniversary 2007

Church Building Before and After Restoration ca. 1992

## **Photo/AV**

### **Box 2**

**Slides (Box 1)** Second number refers to a small box inside larger box.

#### **Box 1 - 1**

Church building interior and exterior and people, ca. 1976 - 1982

church building interior and exterior 1982 - labeled ABCD

church building interior and exterior and some people - most not dated, (one from ca. 1908) one slide 76

#### **Box 1 - 2**

Church building interior and exterior one labeled Easter 1974 - 82

#### **Box 1 - 3**

Exterior in situ and with construction of surrounding building (Frontier building) September 1987

Exterior in situ and with construction of surrounding building (Frontier building) June 1988

#### **Box 1 - 4**

Building exterior continued June 1988

Exterior, interior, people inside church 1960s

Suzanne McNamara Chirman, opening door for John Oct 1974

Exterior views 1974, 1978

Church from Manhattan Park 1975

Miscellaneous images of prayer books, hymnals, collection plate, etc., n.d. (probably 70s or 80s)

#### **Box 1 - 5**

Slide show labelled "Our Church" by the Junior Senior High School Class with hand drawn images exploring doctrine, February 1985

#### **Box 1 - 6**

Hope-Jones Organ (September 1983):

Blower

Console (2)

Electrical Relays

Reed Pipes

Swell Shutters (2)  
 Pressure Regulator  
 Pipes  
 Chimes  
 Banners (1985 and n.d.)

**Box 1 - 7, 8, 9, 10**

Capital Campaign slide show Exterior and interior, stained glass windows, including building issues and damage. Slides have various dates 1975, 1982 – 88, and n.d.

**Box 1 - 11, 12, 13**

Slide show no label – including historical images of church, church architectural drawings, church exterior and interior, congregation at worship, people and children inside church, banners, windows, 1972, 1985, 1988, 1990, and n.d.

Alta Burrows, n.d.  
 Dorothea DeZafra, 1972  
 Karen Dau 1985 and n.d.  
 Michael Scott, 1990  
 Gen Lee, n.d.  
 Cees Valk, n.d.

**Box 1 - 14**

People in church 1980  
 Remodeling Lee's parking lot (church) 1966

**Box 1 - 15**

Photos of church before restoration 1988, 1991

**Box 1 -16, 17**

Restoration slides 1991 mainly exterior

**Box 1 - 18**

1980's – Detailed photographs of restoration work

**Box 1 - 19**

1980's people

Ministers

**Box 1 - 20, 21**

Slides 1980's – mostly a service, some church exterior and windows

Pike Stained Glass slides Related to Restoration of windows (Have a numbering system and some labeled before and after restoration) slides in slide savers (in tan box)

**Photo/AV**

**Box 3**

**Slides Box 2** (Numbered and labeled slides with a handwritten key and index, slides of people, many identified)

**Box 2 - 1 F**

61A-62P

**Box 2 - 2**

62Q- 70c

**Box 2 - 3**

70D-73J

**Box 2 - 4**

73K-74P

**Box 2 - 5**

75A-78H

**Box 2 - 6**

78I-80J

**Box 2 - 7**

80K-85C

**Box 2 - 8**

No Date A – F, Titles for Slideshow, Slides for Classroom

**Box 2 - 9**

1980's people (Many labeled)

**Box 2 - 10**

1980s people (many labeled)

**Box 2 - 11**

1980s people (many labeled)

**Box 2 - 12**

1980's people (many labeled)

**Box 2 - 13**

Slide show: "How Babies are Made" with a paper guide. Some slides missing. Used at church according to Karen Dau.

**Photo/AV****Box 4****Photographic Prints (large black archival notebook with photo sleeves)**

Washington Square and Clinton Ave. South, ca. 1890-1900

Original First Universalist Church

Undated slides of people (labeled with names) probably 1946-1980s

1960s people/activities many labeled with names. Including: Couples Club; Newly Refurbished Lounge and nursery, church interior and exterior (prints and negatives), 1965; Old church Corner of South Clinton and Main (negatives), 1965; Fashion Show Fundraiser

1970s people/activities many labeled with names, Women's Association Luncheon, Auriesville Church Retreat 8/12/78

1980s people/activities many labeled with names, Morrison-Reed installation, Capital Campaign 1988

1990s people/activities many labeled with names, including: Senior Tea at the Highlands; Restoration 1991; Organ Reconstruction 1992; Church School 1990/91; Light Fixture Repair; Scenes from the Restoration Celebration, 1993; Sesquicentennial 1996; Church School 1997; Young Adult Group, Eastman UU Fellowship; and chromes of Bragdon drawings

2000s people/activities many labeled with names, including Standing Before Us, UU Women and Social Reform 2001, Young Adult Group, Unveiling of Sign: Stand on the Side of LOVE, Support Freedom to Marry, 2004, Thanksgiving 2003, Photos at Church with Eric Meta 2007

Pride Parade ca. 2010s; DACA Rally at Federal Buildings 2010s; Tour of the neighborhood of the riots in the 60s, 2010s, Hosting Candidates' Night, 2010s; Rally bringing attention to climate change 2010s; Action to support "fight for \$15" minimum wage for food workers, 2010s; "Sanctuary City" rally before the march to City Hall, 2010s; Reverend Petty Meeker, Interim Minister, 2010s; Community Garden, 2010s

#### **Photo/AV**

##### **Box 5**

**Pike Stained Glass Company** - 11 sheets of numbered slides of church windows, n.d. presumably taken during restoration

#### **Photo/AV**

##### **Box 6**

**Lantern slide set** - Box with handmade glass lantern slides outlining church history and religious subjects including events in the life of Moses, 1930s?

#### **Photo/AV**

##### **BOX 7**

##### **Photograph prints (tan archival box)**

Various images of exterior and activities mounted on board c. 1970s

8 x 10 photographs:

Unirondack Weekend 1989

Ministry Council Retreat 2002

Church exterior (5 photographs)

Sesquicentennial photograph of entire congregation, 1997

Frank W. Lovejoy

Children dressed for 1<sup>st</sup> Communion, 1903

Church interior, 1946

Rev. Richard Gilbert

Revs. Donna and Mark Morrison-Reed

Rev. Richard Hood

Unknown speaker in pulpit

Revs. Donna and Mark Morrison-Reed in group

Eugene Picket and Elizabeth Strong

Donna Morrison-Reed with group

Church exterior by Laura Carpenter

Church exterior, ca. 1970-80

Aerial photograph of downtown Rochester including church

Reproduction of photograph of downtown area near church ca. 1900-1910

5 x 7 photographs:

(2) photographs of exterior by Sharon Turner

(6) images of windows, light and interior

(3) people/activities/events not labeled ca. 1980 - 2000

Claude Bragdon

Church exterior, 1965

Church exterior, ca. 2000

Former Loew's Theater with the church in the background, 1960s

View of neighborhood with church after Loew's Theater had been demolished and while the Xerox tower was under construction

Court and Cortland St., 1926

Cabinet Card of first three ministers – Montgomery, Tuttle, Saxe (2 copies)

Cabinet Card of Interior of First Universalist Church, 1883

Cabinet Card of Interior of First Universalist Church, ca. 1850

Other:

Small cabinet card – labeled "Exterior Second Universalist Church, Spencer Street"

Postcard with printed image of exterior of first church

Panoramic photographs exterior, 1998

Various of neighborhood, exterior, interior, and people/activities, ca. 1998 - 2001

**Photo/AV****Box 8****Photographic Prints (tan archival box)**

8 x 10 inches:

James and Angelina Morse Sargent

Color view of Church with Xerox building, ca. 1970s

View of exterior, ca. 1970 – 1990

Workers in front of Hope-Jones Organ Company, n.d.

View of pulpit and organ pipes, and a similar, closer view, ca. 1940s

View of Washington Square, ca. 1900 – 1910 (3 different views) and hand-drawn diagram of area around church, 1900 - 1918

View of exterior, ca. 1960s

View of church sanctuary and pulpit, photographed by Hans Padelt, 1972

Various views of congregation, individuals, Reverends Donna and Mark Morrison-Reed, ca. 1980s

Contact sheet of shots of individual members of congregation, ca. 1980s

Charles Zoller photograph of the Victory Arch, Main Street, North Street and East Ave, ca 1900 (designed by Claude Bragdon)

C.W. Woodward photograph of former downtown Unitarian Church, Rochester, NY, n.d. (now at Winton Rd)

C.W. Woodard photograph of former First Universalist Church, n.d.

Aerial view of Rochester showing church with Loew's Theater across the street

Charles Zoller photograph of buildings with Christmas decorations and lights, ca. 1926 (2 similar views)

View of exterior of First Universalist Church, ca. 1920

View of exterior of First Universalist Church copied from a newspaper or book, ca. 1910

View of exterior of first First Universalist Church, ca. 1900

Close-ups of exterior ornament of the church, n.d.

View of men working on the Sargent window, 1990s

Tapestry of "Hope" as it was remounted in the sanctuary after water damage and restoration, 1980

Group of women standing with Rev. George Tyger

View of exterior door of the church, n.d.



Larger image:

Horace King (Horace's sister was Mrs. Beckwith) sitting on a beach

Smaller than 8 x 10:

Group of women chatting, Eleanor Siegfried is left of center with her hand raised, 1960s

View of exterior, ca. 1914 - 1920

View of exterior of first First Universalist Church,

Portrait of unknown man

Small portraits of Mr. Frederick Smith, and wife (active members of church early 20<sup>th</sup> century who died in a car accident), portrait of Cyrus Van Ness Mills (Marshal)

View of sanctuary decorated for 50<sup>th</sup> Anniversary, 1889

First Universalist Church, 1899

First Universalist Church picnic, Long Point Conesus Lake, ca. 1888

Sleighride party of Girls Club and Mr. O'Connor's class of young men, ca. 1905

## **Photo/AV**

### **Box 9**

#### **Photograph prints/cassette tapes/digital media in a record carton**

##### **-Red Notebook**

19<sup>th</sup> c portraits Hiram Noock (Brock?), brother of Mrs. Frederick W. Smith, Hattie E. Perry

Bill Lennox's Sunday School Class at the Lennox's cottage, ca. 1920 - 1940

1940s – 50s people/activities/events many labeled with names

1960s people/activities/events many labeled with names, church interior

1970s people/activities/events many labeled with names including Winter Weekend 1975, winter Weekend 1976, winter Weekend 1977

1980s people/activities/events many labeled with names, including Winter Outing early 1980s, Church Halloween Party 1988, Adult Christmas Party 1988, color negatives of Claude Bragdon drawings

-**"Our Book"** – handmade album dedicated to Rosie and Corie Tyger, 2008 - photographs of children

-**Framed Photo** of Dorothy Paynter (1956-1990) with info on back about Memorial Lecture Series, 1991-95 at RIT

-**Sanctuary Restoration** Celebration, May 17, 1972 (photographs and clippings in a binder)

-**Lillian Kellogg**, Photographer First Universalist Church 1983 (b & w photographs of church interiors) in a folder

-**Restoration** of Sargent Window, 1988 - 1989 by Karen Dau photobook

**-Film in canister 8 mm**

Interest Centered Group that visited various areas in the City  
Bob Sheahen, Helen Hall, Bob Stevens

**Photo/AV**

**Box 10**

**Photograph prints (oversize archival box)**

Mounted photographs of people and activities in the church, ca. 1960s

Oversize photograph of congregation taken for Sesquicentennial, 1996

11 x 14 inches:

Revs. Morrison-Reed at pulpit during a service

View of exterior, ca. 1960s

First Universalist Sunday School, September 25, 1983

Sunday School children and congregation, 1920

**Framed photographs**

**Large framed black and white photograph of the first three ministers Montgomery, Tuttle, and Saxe** (on floor and leaning against shelving)

**Photo/AV Box 5**

**Audiovisual materials - Computer disks**

Eastman UUF 1997-2000 Macintosh OS (old floppy disk)

Religious Services Committee Files (old floppy)

Choir Music from Alden G+H? June 2008 CD-R

Keith Stott's final Concert June 2018 (label says 2 videos on DVD 6 minutes total)

Keith Stott's final Concert June 2018 4 photos (CD-R)

2 photographs of exterior of church - 1965 pic of church and a later image of Church from B&L parking garage, 5 sizes for each from 4 x 6 originals (CD-R)

First Universalist Stairwell Repair 2008 Gutter Construction Work (label taped on front says from Dave and Mike Von Arsdale for the history files) - Alan 11/18/08 (CD-R)

Futures Team Report FUC Rochester, January 2005 (CD-R)

2012 - 13 Sanctuary Renovation (CD-R)

Martha Munson's last Service at FUC 6/22/74 Photos by Lisa Gwinner (CD-R)

2013 FUC Sanctuary Renovation April - July 2013 Photographs by Lisa Gwinner (CD-R)

Voices of a Liberal Faith UUA 2007 (CD-R)

**Photo/AV Box 5                      Audiovisual materials - Cassette tapes**

Interview w Fred Burlee Bill Lennox and Alta Burrows, n.d.

Orientation Slide Presentation, UU Filmstrip, n.d.

First Universalist Church Orientation, church organization (note says goes with slide presentation), 1985

80<sup>th</sup> Anniversary of Church Building 10-26-88 Side A; 10-23-88 Donna There is nothing Permanent except Change Side B

Elizabeth Banks and during her time:

Eye of the Storm 3/7/93

Walking Through Death's Door 4/4/93

The Questing People 5/23/93

Understanding the Dead Sea Scrolls 10/10/93

Generosity 4/24/94

What comes After Life 4/9/95

Service 2/21/99, 3/21/99, 5/2/99, 3/28/99, 5/16/99, 11/19/2000

Organ Sunday 11/3/91

Beyond and in Our Midst 6/6/99

Mother's Day 5/9/99

Misc. items with little information:

Did you Know service 2/28

Service 1/24; 1/17 MLK

Service 3/14

Other names:

Susan Dodge Peters, n.d.

Chip Rose's Service, n.d.

Dan Budd 3/20/94

Rabbi Marc Gruber "Celebrating the Birthday of the World" 9/26/93

Mayor Bill Johnson 5/8/94