

Pledge Payment via Automatic Debit

Are you tired of writing a check every month to pay your pledge? Or maybe you're tired of forgetting to write your pledge payment check. Do you want better control of when funds will be pulled from your bank account than your bank's Bill Pay allows? We have a solution for all of these issues: Automatic Debit.

First Universalist is now able to setup recurring transactions to automatically debit your checking account every month. Set it up once and the transactions will occur on the first day of every month at the amount you specify. You can change the amount or cancel your automatic debit at any time.

If you are interested in subscribing to automatic debit, please complete the following:

Name: _____ (the name you use at church, i.e. Dick instead of Richard)

Street Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Name on your bank account: _____

Bank Routing Number: _____ Account Number: _____ (not required if you attach a voided check)

Amount to debit monthly: _____ (your annual pledge split into 12 equal installments; if you are starting after July 1, prorate the amount based on what you have already paid)

I hereby authorize First Universalist Church of Rochester to debit my checking account monthly for the amount specified above.

Signature: _____ Date: _____

Please note the following:

- Your automated debit processing will start the 15th of the month following submission.
- You can submit this form by mailing it to: Finance Chair, First Universalist Church of Rochester, 150 S. Clinton Ave, Rochester, NY 14604 or by dropping it in the collection plate on Sunday. Please include a voided check or deposit slip so that we can confirm the routing and account numbers. Another option is to scan the form and email it to finance@uuroc.org. Please include a scanned check or deposit slip.
- Your account will be debited the 15th of the month unless that day occurs on a holiday or weekend. In those cases, the debit will occur the next business day.
- To cancel or change the amount of your automatic debit, please email finance@uuroc.org. We will make every attempt to process your request prior to the 15th of the next month though this cannot be guaranteed.
- If you provide an email address, you will receive a "Notification of Scheduled Withdrawal" email from notifications@cnbank.secureonlinebanking.com (you may need to check your spam filter) the day prior to the withdrawal. It will state that the withdrawal is requested by "First Universalist". The debit amount will not be included in the email.
- Transactions in your checking account will be listed "First Universalist ACH Collec".